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Date Friday 8 February 2019



SOUTH YORKSHIRE  
**FIRE & RESCUE  
AUTHORITY**

**TO:- ALL MEMBERS OF THE SOUTH YORKSHIRE  
FIRE AND RESCUE AUTHORITY APPEALS  
AND STANDARDS COMMITTEE**

Diana Terris, *Clerk*  
Neil Copley, *Treasurer*

**CC: APPROPRIATE OFFICERS**

Town Hall  
Church Street  
Barnsley  
South Yorkshire  
S70 2TA

[www.southyorks.gov.uk](http://www.southyorks.gov.uk)

This matter is being dealt with by: Andrew Shirt  
Email: [ashirt@syjs.gov.uk](mailto:ashirt@syjs.gov.uk)

Direct Line 01226 772207

Dear Member

**SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY**  
**APPEALS AND STANDARDS COMMITTEE**  
**MONDAY 18 FEBRUARY 2019**

I write to inform you that there will be a meeting of the Appeals and Standards Committee on **Monday 18 February 2019 at 2.00 pm in Meeting Room 5, Town Hall, Church Street, Barnsley, S70 2TA.**

**A Member Briefing will be held at 1:00 pm. in Meeting Room 5.**

Lunch will be available for Members at 12:45 pm in Meeting Room 5.

The agenda and supporting papers are attached.

Yours faithfully

Diana Terris  
Clerk

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## **Membership**

Councillors M Clements, C Hogarth, T Hussain, C Ross and R Taylor.

## **Appeals and Standards Committee Terms of Reference**

### **Appeals Terms of Reference**

- i) To act as the member level appeals panel for employees (other than Principal Officers) under approved disciplinary procedures;
- ii) To act as the member level appeals panel for employees (other than Principal Officers) under any other employment procedures (including appeals under pension regulations); and
- iii) Consultation with staff representative bodies. The Committee is the member consultation forum for staff and will meet with staff twice a year

The Committee has delegated powers to determine appeals.

### **Standards Terms of Reference (Statutory Powers)**

**Remit:** Responsible for ensuring compliance with the Code of Conduct and hearing Appeals as and when necessary.

**General:** To assist the Authority in discharging its duty to promote and maintain high standards of conduct by Members and co-opted members of the Authority.

- To assist Members and co-opted Members of the Authority in understanding and observing the requirements of the Authority's Code of Conduct for Members and co-opted members ("the Code").
- To advise the Authority on revisions to the Code and on procedures for dealing with standards complaints.
- To receive reports from the Monitoring Officer.
- To deal with such other functions as the Authority considers appropriate.

### **Dispensations:**

- To hear appeals against decisions of the Monitoring officer not to grant a dispensation.
- To grant dispensations to Members on behalf of the Authority under section 33 of the Local Government Act 2011.

### **Standards Allegations:**

- To determine, in consultation with the Independent Person in relation to matters referred to the Committee by the Monitoring Officer, whether a complaint requires investigation.
- To consider complaint investigation reports referred to it by the Monitoring Officer and to determine, in consultation with the Independent Person:

- I. Whether there is a “no breach of code” finding on investigation that no further action is required.
- II. Where there is a “breach of code” finding on investigation to consider and determine whether:
  - a) to proceed by way of local resolution avoiding the necessity for a hearing; or
  - b) to hold a hearing.
- III. If the allegation is upheld the Appeals and Standards Committee shall either:
  - a) Determine that no further action be taken; or
  - b) Determine that no further action be taken; or
  - c) Recommend to the Authority any further appropriate action be taken in accordance with the general powers available to the Authority.

### **Contact Details**

For further information please contact:

<p>Mel McCoole          Joint Authorities Governance Unit          Town Hall          Church Street          Barnsley          South Yorkshire          S70 2TA</p> <p>Tel: 01226 772804  <a href="mailto:mmccoole@syjs.gov.uk">mmccoole@syjs.gov.uk</a></p>	<p>Andrew Shirt          Joint Authorities Governance Unit          Town Hall          Church Street          Barnsley          South Yorkshire          S70 2TA</p> <p>Tel: 01226 772207  <a href="mailto:AShirt@syjs.gov.uk">AShirt@syjs.gov.uk</a></p>
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**SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY**  
**APPEALS AND STANDARDS COMMITTEE**

**MONDAY 18 FEBRUARY 2019**

**IN MEETING ROOM 5, TOWN HALL, CHURCH STREET, BARNSELY, S70 2TA**

**A G E N D A**     **Reports attached unless stated otherwise**

	<b>Item</b>	<b>Page</b>
1	Election of Chair.	
2	Apologies.	
3	Announcements.	
4	Urgent items.  To determine whether there are any additional items of business which by reason of special circumstances the Chair is of the opinion should be considered at the meeting; the reason(s) for such urgency to be stated.	
5	Items to be Considered in the Absence of the Public and Press.  To identify items where resolutions may be moved to exclude the public and press. (For items marked * the public and press may be excluded from the meeting).	
6	Declarations of interest by individual Members in relation to any item of business on the agenda.	
*7	To consider an appeal against the decision of the Chief Fire Officer to dismiss a Retained T/Watch Manager <b>(Exemption Paragraph 1)</b>	1 - 2
7a	Management's Hearing File <b>(Exemption Paragraph 1)</b>	3 - 240

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